

Public Works
Monthly Executive Summary
December 2025



Street and Stormwater Departments

During the month of December, the Street Department has been busy throughout the city. Additional activities included:

- 1 silt fence inspections
- 5 Driveway inspections
- Cleaning of storm drains City Wide.
- City wide ADA sidewalk mat projects improvements.
- Prepare the City for the Christmas season and set up traffic control for Christmas Parade and Walnut Street Festival and provided trash removal and restroom cleaning Saturday, December 6th.
- Provided barricades for the Third Saturday Market in the Park December 20th.
- Crosswalk project.

The Street Department completed 40 additional work orders that pertained to street and stormwater issues.

Parks and ROW Departments

During the month of December the Parks Department mowed, trimmed, and edged all areas one time including the DOT rights-of-way, City Parks, and FCT property.

Additional activities included:

- Clean storm drains City Wide
- Cove Life, Litter Cleanup Program
- Clean the pool 2 times.
- Prepare the City for the Christmas season and Christmas Parade December 6th.
- Started City wide trim back City Right-of-ways.

The Parks Department completed **1** additional work order outside of their normal daily work schedules.

Equipment Maintenance

The Equipment Maintenance Shop, as always, works hard to keep the equipment and vehicles going so the city can continue to provide our citizens with the exceptional service they are accustomed to. During the month of December, Tony and John completed **78** work orders.

Tradesworker

During the month of December **14** work orders were completed.

Solid Waste Department

Cove Life, Litter Cleanup

- Picked up everything around the rollout cans.
- Pick up as much loose trash, palm fronds, and stick as much as possible on the streets, along the R.O.W. and ditches regardless of if it is near a container or not.
- 5 trash cans delivered to new customers.
- Repaired 10 trash cans.
- Replaced 75 trash cans.

This month, **December 2025**, the city collected:

- **474.26** tons of Class I garbage (13% increase)
- **72.01** tons of yard waste (13% increase)
- **0 tons** of Sludge
- **7.1 tons** Street Sweepings
- **10.31** tons of white goods and other junk
- **70 tons** Commercial pickup

For comparison during **December 2024**, the city collected:

- **421.01** tons of Class I garbage
- **63.83** tons of yard waste
- **88.27** tons of Sludge
- **0 tons** Street Sweepings
- **11.85** tons of white goods and other junk
- **70 tons** Commercial pickup

Water/Wastewater

- W/WW crews/management had personal interaction with several citizens regarding water/sewer issues.
- Contacted all customers on water and irrigation “Highest Users” report that had unusual consumption (not usually on report)
- Staff continues to refine the scope and financials of the consolidated AWWTP, expanded reclaimed water system, wastewater collection system improvements and water system capital improvements to obtain maximum grant potential, optimize loan conditions and minimize impact to customers.
- W/WW/RW Projects;
 - **Design** of the improvements to the city’s wastewater treatment system (all phases) is complete. Following the city’s Wastewater and Reclaimed Water Master Plans the following projects have been completed, initiated or designed / permitted.

- Harbor Road WWTF Phase I:
 - Construction of the on-site reclaimed water system (storage tanks, high service pumps, electrical) at the existing Harbor Road Facility, and rehabilitation of Master Lift Stations #2 and #4. **Construction was completed in June 2020.** The total Phase I cost was \$6,120,600. Staff received \$4,063,425.00 in “Principal Forgiveness” (grant) from FDEP (SRF).
- Harbor Road WWTF Phase II:
 - Construction of the new 1.25 million gallon per day (MGD) advanced wastewater treatment plant (AWWTP) at the Harbor Road site. **New plant online June 2025.** The total Phase I cost was \$15,500,000. Staff received \$6,000,000.00 in “Principal Forgiveness” (grant) with \$4,500,000.00 from FDEP (SRF) and \$1,500,000.00 from SJRWMD (Cost Share).
- Harbor Road / South WWTF Phase III:
 - A new force main from Lift Station #2 diverting the sewage from the South Plant to Harbor Road (all sewage generated in the City will be treated at the new Harbor Road AWWTP).
 - Decommissioning and “mothballing” of the South Wastewater Treatment Plant. The permit will remain in place and the plant could be re-commissioned later depending on future activities at the Reynolds site.
 - Construction of a second 1.25 MG reclaimed water storage tank.
 - **Received funding approval from FDEP SRF loan program.**
- Harbor Road WWTF Phase IV (future – determined by growth):
 - Construct a second identical 1.25 MGD AWWTP built at the Harbor Road site and additional reclaimed water infrastructure. An alternative would be construction of this train at the South Plant site in Reynolds Park if the southern /Reynolds portion of our service territory is where significant growth occurs
- Harbor Road WWTF Phase V (future – determined by growth):
 - Construct a third identical 1.25 MGD AWWTP built at the Harbor Road or Reynolds site.
- The Sanitary Sewer Evaluation Survey (cleaning and videoing) of the Core City wastewater collection system is **complete.** Staff utilizes this data daily in evaluating and budgeting collection system repairs and evaluating requests for sewer connections.
- Continuing to work with FDOT and Clay County on utility relocations associated with the First Coast Expressway and Clay County Road 315 expansion.

- **Senate Bill 64 – Surface Water Discharge Elimination Act:** In 2021 the Florida Senate signed into law Senate Bill 64 (SB64) - the Surface Water Discharge Elimination Act. This law requires wastewater treatment plants to eliminate surface water discharges by 2032, which has become a significant financial burden to utilities. This requires the city to eliminate effluent discharge from the Harbor Road and South wastewater treatment plants to the St. Johns River. While the city has been implementing reclaimed water projects for several years, there are not enough uses to take all the city's treated wastewater.

In 2021 the city evaluated all options to comply with SB64. There are only three viable options – expand reclaimed water within our system, send reclaimed water to a neighboring utility that has additional capacity needs or deep well injection. As of 2024 the only option is to expand reclaimed water in the city's service territory. Discussions continue with neighboring utilities.

In November 2021, as required by law, the city submitted to FDEP the plan to comply with SB64, which is to construct reclaimed water infrastructure in the Magnolia Point subdivision. Current irrigation use in the subdivision is approximately 80 million gallons per year. **Design and permitting of this project is complete.**

Potable Water:

- Staff completed a full review of the future capital needs of the water system. A comprehensive capital improvement program (CIP) has been developed as part of the Water Master Plan. As in the past, the timing of many of these improvements is driven by future activities in Reynolds Industrial Park and other areas of our service territory. Design and permitting of several of the CIP improvements are complete so the city will be ready to initiate construction. Projects are listed by plant / territory below.
 - South Service Territory / Reynolds Water Treatment Plant:
 - Upgrade electrical, disinfection and pumping systems.
 - Rehabilitate existing ground storage tanks (GST) and construct one new GST.
 - Replace two existing wells.
 - Expand water mains to create a “loop” around the entire service territory.
 - North Service Territory / Harbor Road Water Treatment Plant:
 - Upgrade electrical, disinfection and pumping systems.
 - Construct a new GST.
 - Upgrade interconnect systems which allow either treatment plant to support the whole city should one plant fail.
 - Continued preventative maintenance on all treatment facility generators.
 - Completed 4 new services.
 - Completed 37 water-related work orders.
 - Completed 19 sewer related work orders.
 - Responded to 152 utilities locate requests.

TOP 10 WATER CUSTOMERS DECEMBER 2025

Rank	Largest (By Consumption) CONSUMER	Rank	Largest (By Dollar Amount) CONSUMER
1	Sheriffs Department	1	Sheriffs Department
2	Luv Car Wash	2	Luv Car Wash
3	Oak Street OPCO LLC	3	Oak Street
4	Clay County Court House	4	CCUA (Rookery)
5	Clay Port INC	5	Clay County Court House
6	Kindred Health	6	Clay High
7	Clay High	7	Kindred Health
8	CCUA (Rookery)	8	Green Cove Springs Junior High
9	Green Cove Springs Junior High	9	Clay Port INC
10	Premier Surface Design LLC	10	Premier Surface Design LLC

TOP 10 IRRIGATION CUSTOMERS DECEMBER 2025

Rank	Largest (By Consumption) CONSUMER	Rank	Largest (By Dollar Amount) CONSUMER
1	Vallencourt Construcion	1	Vallencourt Construction
2	CCUA (Rookery)	2	Permabase Building Products
3	Permabase Building Products	3	Governors Point Yacht Club
4	Governors Point Yacht Club	4	Magnolia Point Investment
5	Magnolia Point Investments	5	Stephen Elgin
6	Stephen Elgin	6	Rachael Ridaught
7	Rachael Ridaught	7	Stephen Williams
8	Stephen Williams	8	Green Cove Springs Junior Hugh
9	Green Cove Springs Junior High	9	Opal Reed Park GCS
10	Opal Reed Park GCS	10	CCUA (Rookery)

TOP 10 SEWER CUSTOMERS DECEMBER 2025

Rank	Largest (By Consumption) CONSUMER	Rank	Largest (By Dollar Amount) CONSUMER
1	Sheriffs Department	1	St Johns Landing
2	St Johns Landing	2	Sheriffs Deparment
3	Luv Car Wash	3	Luv Car Wash
4	Oak Street OPCO LLC	4	Oak Street OPCO LLC
5	Clay County Court House	5	CCUA (Rookery)
6	Clay Port INC	6	Clay County Court House
7	Kindred Health	7	Clay High
8	Clay High	8	Kindred Health
9	CCUA(Rookery)	9	Clay Port INC
10	Green Cove Springs Junior High	10	Green Cove Springs Junior High

Wastewater Plant Capacity Status

South Plant: TMDL Capacity 0.350 MGD*,

- Current Loading 0.263 MGD*, 75% Capacity (November 2025 Annual Average)
- Current & Committed (.065) Loading 0.329 MGD*, 94% Capacity
- Current, Committed (.065) & Requested (0.05) Loading 0.334 MGD*, 95% Capacity

Harbor Road: TMDL Capacity 1.250 MGD*

- Current Loading 0.542 MGD*, 45% Capacity (November 2025 Annual Average)
- Current & Committed (0) Loading 0.542MGD*, 45% Capacity
- Current, Committed & Requested (0) Loading 0.542 MGD*, 45% Capacity

*MGD = Million Gallons per Day

Note: No Reynolds growth or loading projections included in above.