



City of Green Cove Springs

Phone: (904) 297-7500
Fax: (904) 284-8118
www.greencovesprings.com

321 Walnut Street
Green Cove Springs, FL 32043
Florida Relay – Dial 7-1-1

MEMORANDUM

To: Steve Kennedy, City Manager
From: Development Services Department
Date: October 7, 2025
Subject: Monthly Planning, Code Enforcement and Building Report for September 2025

PLANNING

2 new business licenses were issued, and 127 licenses were renewed.

- New Businesses:
 - Hilltop Laundry
 - St. Johns Marine Service
 - Kountry Boyz Food Truck Location

Total Business Tax Revenue for August was **\$11,875.00**

During the month of September:

- Began or continue reviewing the following planning applications:
 - **Walnut Plaza Site Plan**
 - **Meever Site Plan (On Hold – waiting for resubmittal)**
 - **Roger's Group Industrial Site Plan**
 - **Love Alive Church Prayer Walk Event**
 - **News Years Eve in the Park Event**
 - **Trunk or Treat Annual Event**
 - **621 St John Lot Split**
- The following applications were approved:
 - **Lot Split for Cypress Avenue**
 - **Variance Request for 501 West Street – side setback**
 - **Variance Request for 617 Washington Lane – lot area**
 - **Elks Lodge Hoops Contest Event**
 - **Whistling Death 5k/10k**
 - **Recovery & Remembrance Event**
 - **Soul Food Festival Annual Event**
- **26 lien search requests**, and **5 new permit applications** were submitted.
- Revenues for Planning related fees for September were **\$2,220.98**.

CODE ENFORCEMENT

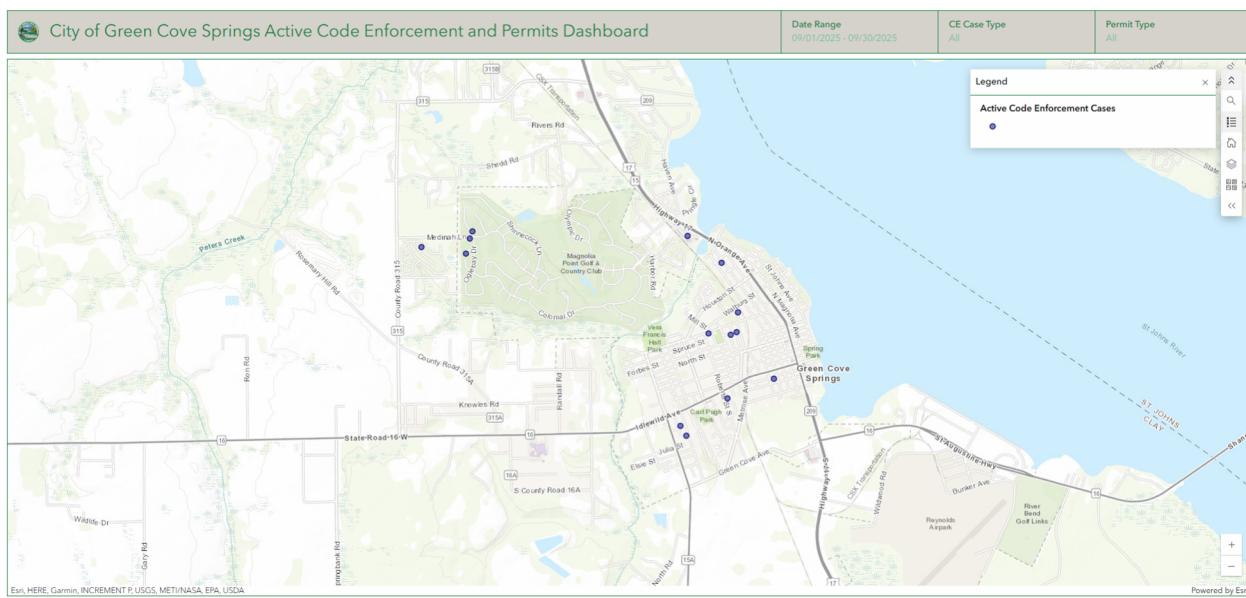
In September, there were 21 new enforcement complaints filed. Voluntary compliance was achieved for 0 of the cases resulting in case closure. No Code Enforcement fines were collected in September.

Compliance for courtesy notice of violation/notice of violations:

- 7 of 21 (33.33%) courtesy notices of violation from August were complied with.
- 13 courtesy notices of violation from previous months achieved compliance resulting in closure.

- 4 notices of violation/ from previous months achieved compliance resulting in case closure.
- 162 cases achieved compliance year to date.

Code Enforcement Dashboard

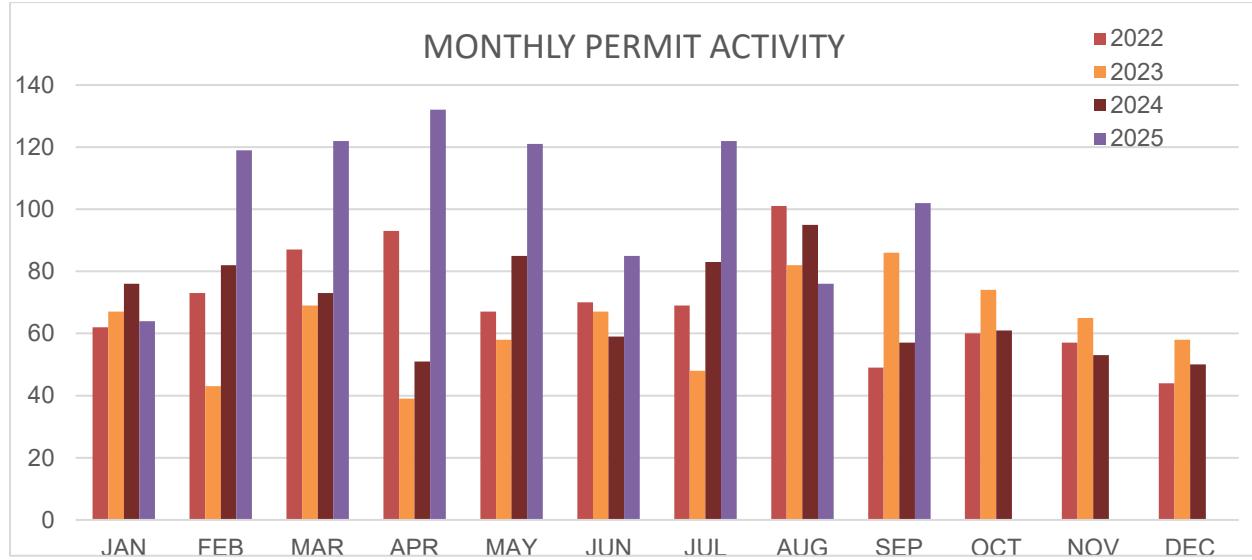


BUILDING

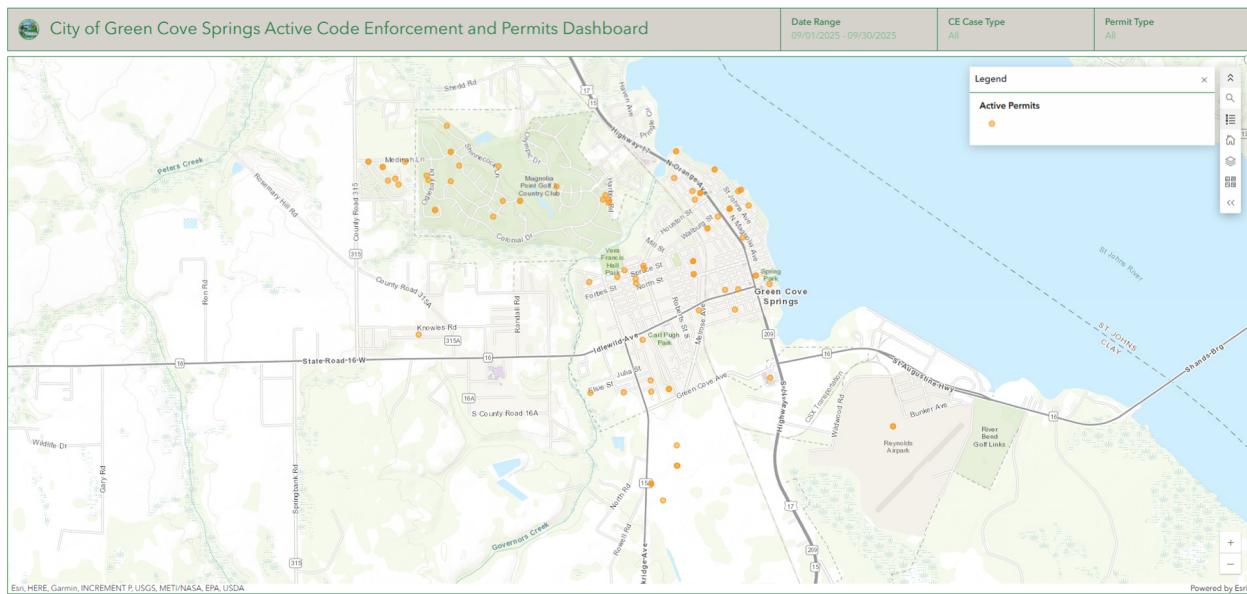
Building permit activity increased 34.21% from August to September. The total number of building permits issued in August was 76 compared to 102 in September. Permit activity for September 2024 increased by 78.95% from September 2025.

Revenues for Building related fees for **September** were **\$57,323.50**.

RESIDENTIAL NEW	2
COMMERCIAL NEW	0
RESIDENTIAL ADDITION	1
COMMERCIAL ADDITION	2
RESIDENTIAL REMODEL / IMPROVEMENT	4
COMMERCIAL REMODEL / IMPROVEMENT	2
DEMOLITION	1
SIGNS	2
POOLS	4
RE-ROOFING	17
FENCES	4
MECHANICAL / ELECTRICAL / PLUMBING	49
OTHER PERMITS	14
TOTAL PERMITS ISSUED	102



Building Permit Dashboard



Building Permit Processing

09/01/2025-09/30/2025

*****Processing Days are Calendar Days and NOT Business Days**

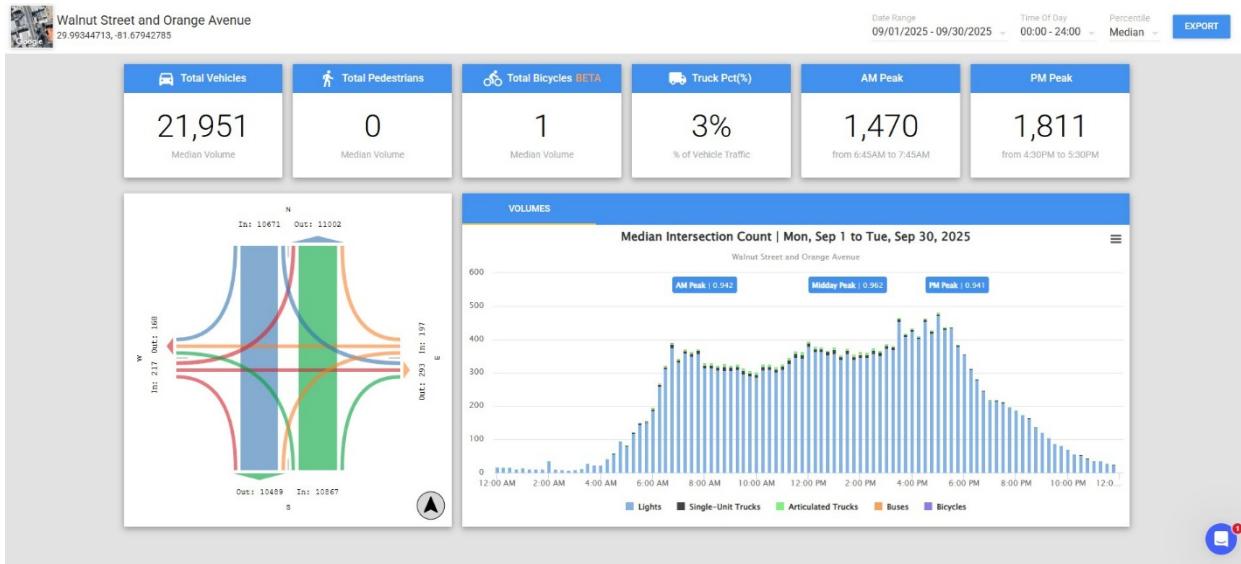
Permit Number	Permit Type	Date Submitted	Date Approved	Date Issued	Processing Days
BLD-25-0530	MECHANICAL RESIDENTIAL	05/09/2025	09/16/2025	09/17/2025	24
BLD-25-0618	COMMERCIAL INTERIOR	06/03/2025	07/31/2025	09/08/2025	22
BLD-25-0836	GAS RESIDENTIAL	08/06/2025	09/08/2025	09/16/2025	21
BLD-25-0471	RESIDENTIAL IMPROVEMENT	04/30/2025	09/08/2025	09/08/2025	20
BLD-25-0735	MECHANICAL RESIDENTIAL	07/03/2025	09/22/2025	09/22/2025	20
BLD-25-0912	ELECTRIC RESIDENTIAL	08/28/2025	09/23/2025	09/23/2025	20
BLD-25-0816	POOL	07/29/2025	09/11/2025	09/11/2025	19
BLD-25-0882	RESIDENTIAL NEW	08/21/2025	09/10/2025	09/10/2025	18
BLD-25-0910	COMMERCIAL ADDITION	08/28/2025	09/10/2025	09/11/2025	14
BLD-25-0896	ELECTRIC RESIDENTIAL	08/24/2025	09/16/2025	09/16/2025	13
BLD-25-0913	POOL	08/28/2025	09/09/2025	09/11/2025	12
BLD-25-0946	ELECTRIC RESIDENTIAL	09/09/2025	09/24/2025	09/29/2025	11
BLD-25-0188	ROOKERY ONLY-RESIDENTIAL NEW	02/20/2025	03/18/2025	09/08/2025	10
BLD-25-0872	RESIDENTIAL ADDITION	08/18/2025	09/08/2025	09/11/2025	10
BLD-24-0337	ELECTRIC RESIDENTIAL	05/02/2024	05/14/2024	09/24/2025	9
BLD-25-0336	DEMOLITION	03/27/2025	09/03/2025	09/03/2025	9
BLD-25-0900	ELECTRIC RESIDENTIAL	08/26/2025	09/04/2025	09/04/2025	9
BLD-25-0903	SIGN	08/27/2025	09/04/2025	09/04/2025	9
BLD-25-0906	POOL	08/27/2025	09/09/2025	09/09/2025	9
BLD-25-0908	SIGN	08/27/2025	09/16/2025	09/16/2025	9
BLD-25-0926	COMMERCIAL INTERIOR	09/03/2025	09/16/2025	09/17/2025	9
BLD-25-0928	ELECTRIC COMMERCIAL	09/04/2025	09/16/2025	09/16/2025	9
ZON-25-0014	SHED UNDER 150SF	08/26/2025	09/03/2025	09/03/2025	9
BLD-25-0905	FENCE	08/27/2025	09/03/2025	09/03/2025	8
BLD-25-0941	ELECTRIC COMMERCIAL	09/09/2025	09/16/2025	09/16/2025	8
BLD-25-0943	GAS RESIDENTIAL	09/09/2025	09/16/2025	09/16/2025	8
BLD-25-0977	COMMERCIAL ADDITION	09/16/2025	09/22/2025	09/22/2025	7
BLD-25-0746	POOL	07/08/2025	07/14/2025	09/11/2025	7

Permit Number	Permit Type	Date Submitted	Date Approved	Date Issued	Processing Days
BLD-25-0879	ELECTRIC RESIDENTIAL	08/20/2025	09/09/2025	09/09/2025	7
BLD-25-0918	GAS RESIDENTIAL	08/29/2025	09/09/2025	09/09/2025	7
BLD-25-0920	ELECTRIC RESIDENTIAL	09/02/2025	09/09/2025	09/11/2025	7
BLD-25-0921	GAS RESIDENTIAL	09/02/2025	09/09/2025	09/11/2025	7
BLD-25-0930	ELECTRIC RESIDENTIAL	09/04/2025	09/18/2025	09/18/2025	7
BLD-25-0972	RESIDENTIAL IMPROVEMENT	09/16/2025	09/22/2025	09/22/2025	7
BLD-25-0976	GAS RESIDENTIAL	09/16/2025	09/23/2025	09/23/2025	7
BLD-25-0925	GAS RESIDENTIAL	09/03/2025	09/08/2025	09/09/2025	6
BLD-25-0933	GAS RESIDENTIAL	09/08/2025	09/17/2025	09/17/2025	5
BLD-25-0954	FENCE	09/11/2025	09/15/2025	09/15/2025	5
BLD-25-0791	MECHANICAL RESIDENTIAL	07/18/2025	09/18/2025	09/18/2025	4
BLD-25-0873	MECHANICAL RESIDENTIAL	08/19/2025	09/09/2025	09/12/2025	3
BLD-25-0931	MECHANICAL RESIDENTIAL	09/05/2025	09/10/2025	09/12/2025	3
BLD-25-0960	ELECTRIC RESIDENTIAL	09/12/2025	09/16/2025	09/16/2025	2
BLD-25-0961	PLUMBING RESIDENTIAL	09/12/2025	09/16/2025	09/16/2025	2
BLD-25-0973	RESIDENTIAL IMPROVEMENT	09/16/2025	09/18/2025	09/18/2025	2
BLD-25-0988	RESIDENTIAL IMPROVEMENT	09/23/2025	09/24/2025	09/24/2025	2
BLD-25-0411	FENCE	04/15/2025	09/22/2025	09/22/2025	1
BLD-25-0576	WATER METER	05/20/2025	08/05/2025	09/15/2025	1
BLD-25-0815	MECHANICAL RESIDENTIAL NEW	07/28/2025	07/28/2025	09/10/2025	1
BLD-25-0868	RE-ROOF	08/15/2025	08/18/2025	09/10/2025	1
BLD-25-0885	MECHANICAL RESIDENTIAL NEW	08/21/2025	08/21/2025	09/10/2025	1
BLD-25-0887	MECHANICAL RESIDENTIAL NEW	08/21/2025	08/21/2025	09/10/2025	1
BLD-25-0888	MECHANICAL RESIDENTIAL NEW	08/21/2025	08/21/2025	09/10/2025	1
BLD-25-0889	MECHANICAL RESIDENTIAL NEW	08/21/2025	08/21/2025	09/10/2025	1
BLD-25-0901	RE-ROOF	08/27/2025	09/02/2025	09/02/2025	1
BLD-25-0902	ELECTRIC COMMERCIAL	08/27/2025	09/04/2025	09/04/2025	1
BLD-25-0915	MECHANICAL RESIDENTIAL NEW	08/29/2025	09/03/2025	09/03/2025	1
BLD-25-0916	MECHANICAL RESIDENTIAL	08/29/2025	09/03/2025	09/03/2025	1
BLD-25-0917	RE-ROOF	08/29/2025	09/03/2025	09/03/2025	1
BLD-25-0919	RE-ROOF	08/30/2025	09/02/2025	09/05/2025	1
BLD-25-0922	ELECTRIC COMMERCIAL	09/02/2025	09/02/2025	09/02/2025	1

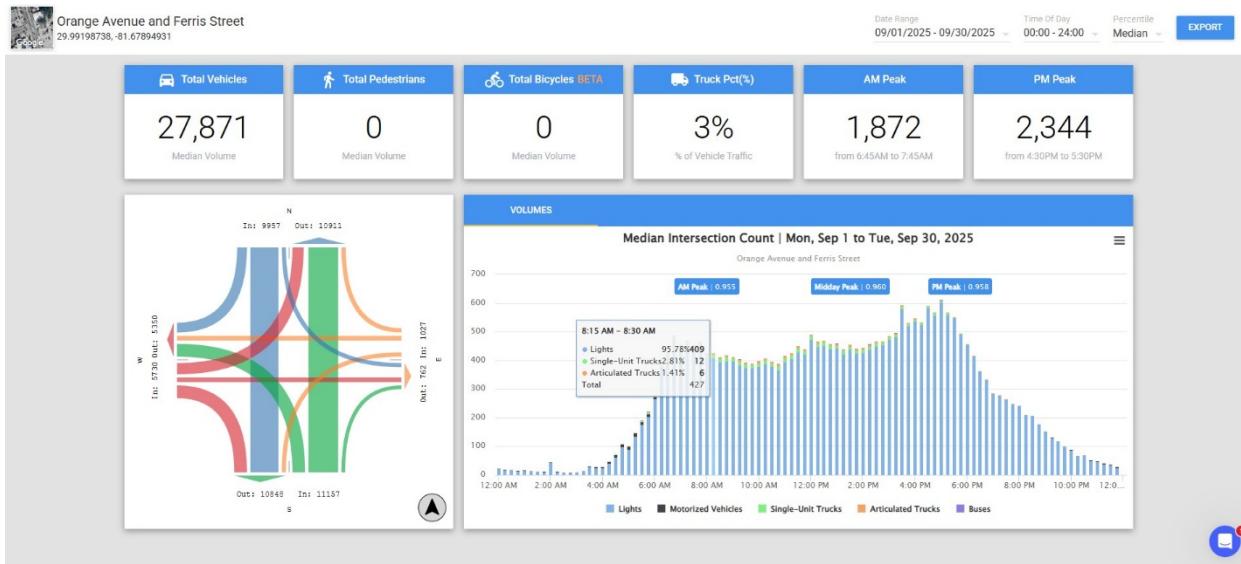
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BLD-25-0923	MECHANICAL RESIDENTIAL NEW	09/02/2025	09/02/2025	09/03/2025	1
BLD-25-0927	MECHANICAL RESIDENTIAL	09/03/2025	09/03/2025	09/03/2025	1
BLD-25-0929	RE-ROOF	09/04/2025	09/10/2025	09/11/2025	1
BLD-25-0932	GAS RESIDENTIAL	09/08/2025	09/08/2025	09/08/2025	1
BLD-25-0934	PLUMBING RESIDENTIAL	09/08/2025	09/08/2025	09/09/2025	1
BLD-25-0935	RE-ROOF	09/08/2025	09/08/2025	09/08/2025	1
BLD-25-0936	ELECTRIC RESIDENTIAL	09/08/2025	09/09/2025	09/09/2025	1
BLD-25-0937	IRRIGATION	09/08/2025	09/16/2025	09/17/2025	1
BLD-25-0940	ELECTRIC RESIDENTIAL	09/09/2025	09/10/2025	09/11/2025	1
BLD-25-0942	PLUMBING RESIDENTIAL	09/09/2025	09/09/2025	09/09/2025	1
BLD-25-0945	RE-ROOF	09/09/2025	09/10/2025	09/10/2025	1
BLD-25-0947	MECHANICAL RESIDENTIAL NEW	09/09/2025	09/10/2025	09/10/2025	1
BLD-25-0948	OCCUPANCY	09/10/2025	09/10/2025	09/10/2025	1
BLD-25-0949	ELECTRIC RESIDENTIAL	09/10/2025	09/10/2025	09/10/2025	1
BLD-25-0950	MECHANICAL RESIDENTIAL NEW	09/10/2025	09/10/2025	09/10/2025	1
BLD-25-0951	FENCE	09/10/2025	09/10/2025	09/11/2025	1
BLD-25-0952	MECHANICAL RESIDENTIAL	09/10/2025	09/10/2025	09/10/2025	1
BLD-25-0953	ELECTRIC RESIDENTIAL	09/11/2025	09/11/2025	09/11/2025	1
BLD-25-0955	ELECTRIC RESIDENTIAL NEW	09/11/2025	09/11/2025	09/12/2025	1
BLD-25-0956	RE-ROOF	09/11/2025	09/11/2025	09/15/2025	1
BLD-25-0958	MECHANICAL RESIDENTIAL	09/11/2025	09/11/2025	09/17/2025	1
BLD-25-0959	MECHANICAL COMMERCIAL	09/12/2025	09/15/2025	09/15/2025	1
BLD-25-0962	RE-ROOF	09/12/2025	09/18/2025	09/18/2025	1
BLD-25-0963	MECHANICAL RESIDENTIAL	09/12/2025	09/15/2025	09/22/2025	1
BLD-25-0965	ELECTRIC RESIDENTIAL NEW	09/14/2025	09/15/2025	09/15/2025	1
BLD-25-0969	ELECTRIC RESIDENTIAL	09/15/2025	09/16/2025	09/16/2025	1
BLD-25-0971	RE-ROOF	09/15/2025	09/16/2025	09/16/2025	1
BLD-25-0974	RE-ROOF	09/16/2025	09/16/2025	09/16/2025	1
BLD-25-0975	PLUMBING RESIDENTIAL	09/16/2025	09/16/2025	09/16/2025	1
BLD-25-0981	PLUMBING RESIDENTIAL NEW	09/17/2025	09/17/2025	09/17/2025	1
BLD-25-0982	PLUMBING COMMERCIAL	09/17/2025	09/17/2025	09/17/2025	1
BLD-25-0985	IRRIGATION	09/22/2025	09/22/2025	09/22/2025	1
BLD-25-0987	IRRIGATION	09/22/2025	09/22/2025	09/22/2025	1
BLD-25-0990	RE-ROOF	09/23/2025	09/25/2025	09/26/2025	1

Permit Number	Permit Type	Date Submitted	Date Approved	Date Issued	Processing Days
BLD-25-0992	RE-ROOF	09/24/2025	09/24/2025	09/24/2025	1
BLD-25-0993	RE-ROOF	09/25/2025	09/29/2025	09/29/2025	1
BLD-25-0994	RE-ROOF	09/26/2025	09/29/2025	09/29/2025	1
BLD-25-0995	MECHANICAL COMMERCIAL	09/29/2025	09/29/2025	09/29/2025	1
BLD-25-0998	MECHANICAL RESIDENTIAL	09/29/2025	09/29/2025	09/30/2025	1
BLD-25-0999	PLUMBING RESIDENTIAL	09/29/2025	09/29/2025	09/29/2025	1
BLD-25-1006	RE-ROOF	09/30/2025	09/30/2025	09/30/2025	1

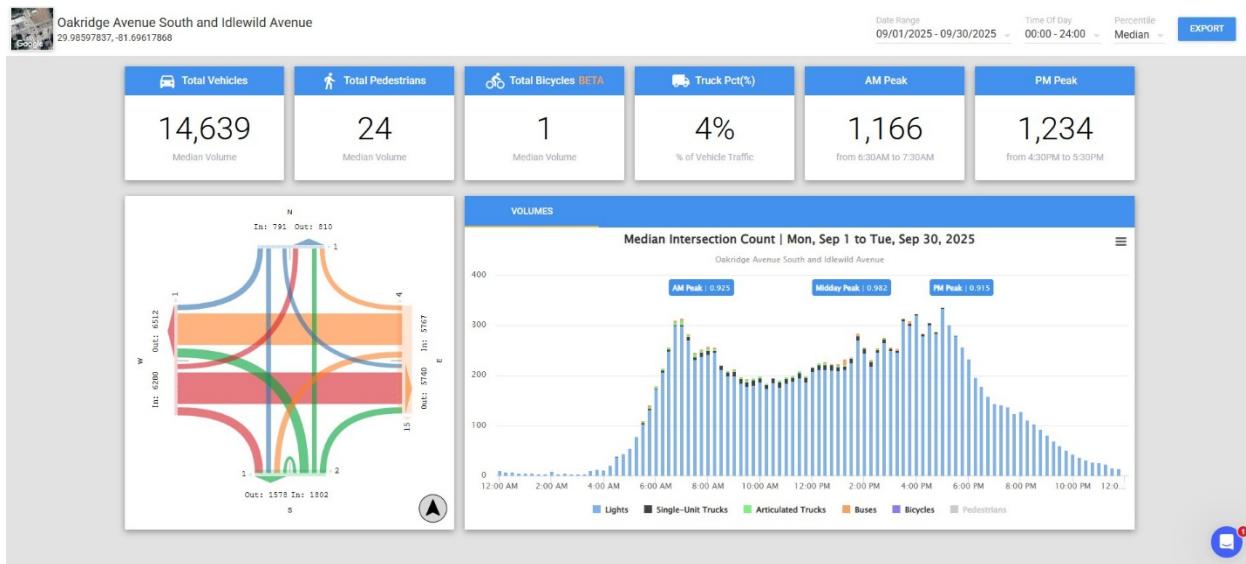
Walnut Street and Orange Avenue Intersection Traffic Volumes



Ferris Street and Orange Avenue Intersection Traffic Volumes



Oakridge Avenue South and Idlewild Avenue Intersection Traffic Volumes



SR 16 and US 17 Intersection Traffic Volumes

